

Highland Township

Elizabeth Gillen, Tax Collector

P.O. Box 743,
 Parkesburg, PA. 19365
 Phone:(610) 857-0743
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2016 Tax Office Information

| | | |
|-----------------------------|---------------------------|-----------------------------------------------|
| Office Hours | Fri 6/17/16 | 4:00 pm – 6:00 pm |
| | Sat 6/18/16 | 8:00am – 12:00 noon |
| | Fri 8/26/16 | 4:00 pm – 6:00 pm |
| | Sat 8/27/16 | 8:00am – 10:00 am |
| Discount Period | May 1 – June 30 | - 2% of Face Amount |
| Face Amount Period | July 1 – August 31 | |
| Penalty Period | after August | + 5% of Face Amount |
| Millage Rate | 2.3 mill | \$0.230 per \$100 A.V. |
| Tax Bills Mailed | 5/1/16 | To parcel owners only |
| Exemption is <=\$20,000 | Assessed Valuation (A.V.) | No bill mailed |
| Bills sent for escrow accts | No | Parcel owner must submit to bank/mort co |
| Bills provided to others | Copies only | Fee = \$3.00 per bill |
| Date to request copies | After 4/1/16 | Request in writing, fax, or email |
| Tax Certification | Yes | Fee = \$10.00. Request in writing, fax, email |
| Receipt Mailed | SASE | Must Be Furnished |
| Timely Payment | Postmarked | Period Dates |
| Delinquent Bills | After 12/31/16 | Pay to Chester Co Tax Claim Bureau |
| Installments available | No | Total Bill Due |
| Multiple listing acceptable | Yes | Parcels & Amounts Itemized |
| One check, multiple bills | Yes | All Entries Accurate |
| Error on list and/or check | No refunds | Entire Listing & Check Returned |
| Listing format | UPI: 45-xx-xxxx | Name, Address, Parcel # |
| Provide refunds | No | Listing & Check Returned |
| Refund duplicate pmnts | No | Returned in entirety |
| Payment without bill | Yes | No Fee |
| Accept Wire Transmittal | No | |
| Website | No | |
| Visit office for research | No | Request in writing, fax, or email |
| Physical address | None | Post Office Box only |
| Overnight | US Postal Service | Express Mail |